

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M., MONDAY, FEBRUARY 22, 2010.

PRESENT:

Mr. G. Buri, Chairperson, Mr. D. Karnes, Vice-Chairperson, Mr. P. Bartlette, Mrs. B. Jolly, Mr. J. Murray, Dr. L. Ross, Mr. M. Snelling.

Secretary-Treasurer, Mr. G. F. Barnes and Recording Secretary, Ms. S. Bailey

Senior Administration: Dr. D. M. Michaels, Superintendent, Mr. G. Malazdrewicz, Associate Superintendent, Mr. K. Zabowski, Assistant Secretary-Treasurer.

REGRETS:

Ms. R. Coey, Mr. B. Mayes

The Chairperson, Mr. Buri, called the meeting to order at 7:05 p.m. and welcomed all visitors to the meeting. Mr. Buri noted Trustees Mayes and Coey sent their regrets as they were unable to attend the meeting.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Reference to Statement of Board Operations

1.02 Approval of Agenda

- a) The Chairperson noted that the delegation from the Brandon Teacher's Association had requested their presentation be withdrawn from the agenda.
- b) Secretary-Treasurer, Mr. Barnes, noted the addition of a letter received from Pembina Trails School Division regarding portioning of taxes to be listed under "Communications for Action" as item 2.04e) and referred to Business Arising.
- c) Trustee Jolly requested the addition of one item under "Reports" and one "Trustee Inquiry".
- d) Trustee Ross requested the addition of a personnel item for In-Camera discussions as well as one item under "Reports".

Mrs. Jolly – Mr. Bartlette

That the agenda be approved as amended.

Carried.

1.03 Adoption of Minutes of Previous Meetings

- a) The Minutes of the Regular Board Meeting held February 8, 2010 were circulated.

Mr. Snelling – Mr. Karnes
That the Minutes be received and filed.
Carried.

- b) The Minutes of the Special Board Meeting held February 16, 2010 were circulated.

Mr. Murray – Mrs. Jolly
That the Minutes be received and filed.
Carried.

2.0 GOVERNANCE MATTERS:**2.01 Presentations For Information****2.02 Reports of Committees**

- a) Chamber/Division Joint Ad-Hoc Committee Meeting

The February 3rd, 2010 written report of the Chamber/Division Joint Ad-Hoc Committee Meeting was reviewed as circulated.

Mr. Bartlette – Mr. Karnes
That the Minutes be received and filed.
Carried.

- b) Finance Committee Meeting

The February 8th, 2010 written report of the Finance Committee Meeting was reviewed as circulated.

Dr. Ross – Mrs. Jolly
That the Minutes be received and filed.
Carried.

- c) MSBA Resolutions Committee Meeting

The February 16th, 2010 written report of the MSBA Resolutions Committee Meeting was reviewed as circulated.

Mr. Bartlette – Mr. Snelling
That the Minutes be received and filed.
Carried.

d) Facilities/Transportation Committee Meeting

The February 17th, 2010 written report of the Facilities/Transportation Committee Meeting was reviewed as circulated.

Mr. Karnes – Mr. Snelling

That the Minutes be received and filed.

Carried.

e) Other

- Trustee Jolly reported on the Child and Youth Extravaganza she attended on February 17, 2010. She circulated a report to all Board members regarding the clinical/evaluation analyst summary that was provided at the meeting.
- Trustee Ross reported on the Poverty Forum she attended on February 20, 2010 which stressed the needs in the community. Trustee Snelling stated he had been unable to attend this forum however, he noted several of staff had attended the forum and spoke highly of the presentation made at the forum by Dr. Michaels, Superintendent.
- Trustee Buri reported on the Board meeting with members of the School's Finance Branch on February 18, 2010. He noted the message from the PSFB was clear - next year Divisions in the Province will not get the same level of funding as they have in the past.

2.03 Delegations and Petitions

- a) Mr. D. Hardy, President, Brandon Teachers' Association presentation regarding the proposed 2010/2011 Budget was withdrawn.

2.04 Communications for Action

- a) Carolyn Duhamel, Executive Director, Manitoba School Boards Association, February 3, 2010, enclosing the "Authorization to Receive Board Ballots" form to be completed in order for the Board to receive the number of ballots to which it is entitled. The Board may authorize as many or as few trustees as they wish although it is suggested that a minimum of two trustees be listed. The list of ballots will be released to the first authorized trustee that requests and signs for them.

Referred Business Arising.

- b) Naomi Kruse, Executive Director/Advocacy Project Coordinator, Manitoba Association of Parent Councils, January 28, 2010, enclosing the Annual MAPC Parent Council Recognition Award nomination form to nominate an outstanding Parent Advisory Council (PAC) working within the Division. The award presentation will take place at the MAPC Annual General Meeting and Conference on Friday, April 23, 2010 at the Victoria Inn and Conference Centre in Winnipeg.

Referred Business Arising.

- c) Crystel Jensen, President and Jennifer Shymanski, Treasurer, Board of Directors, 3-4-5 Nursery School Inc., January 20, 2010, noting the preschool has been located in George Fitton since 1997 however, as of June 30, 2010 they will be losing their home to make room for the French Milieu program at Harrison School. They understand the need for the milieu program but need a new home to make room for the change. They are a pre-school preparing children to enter kindergarten and ask how they can do that in a secluded environment such as a store front or church basement? 3-4-5 Inc. is a government-funded and regulated pre-kindergarten. Children of special needs receive the necessary supports – early intervention being of prime importance. Children with behavioral, physical and speech difficulties are all welcomed. Physicians recommend our school. All children benefit from pre-school and this is recognized by our provincial government. Brandon needs to move forward and put more pre-schools in schools rather than pushing out existing ones. On behalf of pre-schoolers in Brandon we are asking that you search for a vacant classroom in a Brandon school and help us to continue to serve the community as we have for the past 35 years.

Referred Business Arising.

- d) Trevor Maguire, Western Manitoba Science Fair, undated, noting the Western Manitoba Science Fair will be held on Tuesday, March 16, 2010 at the Keystone Centre. The WMSF cost of operation is for the most part covered by the student entry fees. Donations from School Divisions, Corporate and Private Sponsors allows them to provide awards and send students to the Canada Wide Science Fair. They are writing to ask for support to give more Southwestern Manitoba youth the chance to be part of this life changing experience. A copy of the WMSF Profit and Loss Statement from September 2008 to August 2009 has been enclosed.

Referred Motions.

- e) Karen Velthuys, Chairperson of the Board of Trustees, Pembina Trails School Division, dated February 12, 2010 and addressed to the Honourable Nancy Allan, Minister of Education, noting the impact of the 2010 property reassessment has caused a marked change in the assessment values between various property classifications, particularly between the Residential Property Classifications and Other (Commercial/Industrial). She notes in Metro Winnipeg, the assessed values of the Residential Property Classifications have increased by a significantly greater percentage than the increase in the Commercial/Industrial Property Classification. This differential increase will result for 2010 in a marked shift of taxes from Commercial/Industrial Property to Residential Property. They have provided illustrations showing the magnitude of this change in school taxes. They have found in their examination of Residential Properties that the general trend is for the lower assessed Residential Property to have the higher assessment increases which means that these homeowners with the least means will be expected to absorb the higher amounts of the shift in tax burden from Commercial to Residential Properties. They urge the Minister of Education, Minister of Local Government and Provincial Government to initiate a study with a view to changing the 2010 Portion Rates in order to lessen the impact of the tax shift from Commercial/Industrial Property to Residential Property.

Referred Business Arising.

2.05 BUSINESS ARISING**- From Previous Delegations**

- a) Mr. D. Hardy's, President, Brandon Teachers' Association, presentation regarding concerns about staff doing the physical moving of classroom resources in the spring due to roof renovations at Green Acres School, and as a result of the implementation of the Single Track French Immersion, as well as the recently held Public Budget Consultation was discussed. Superintendent, Dr. Michaels, confirmed that she will be meeting with the staff of Green Acres School on March 12, 2010 regarding this matter. She also noted that the Division has received approval from the Government regarding the closing of Green Acres School two days before Spring Break to allow teachers time to organize their classroom material to move it to Riverview School. She further confirmed that she had had conversations with Mr. Hardy, BTA President, regarding this matter. The Board directed that a letter be forwarded to Mr. Hardy confirming the details discussed at the Board meeting.

- From Board Agenda

- a) Correspondence from Carolyn Duhamel, Executive Director, Manitoba School Boards Association, from Communications for Actions 2.04a), enclosing the "Authorization to Receive Board Ballots" form to be completed in order for the Board to receive the number of ballots to which it is entitled were discussed. It was agreed Chairperson George Buri and Vice-Chairperson, Doug Karnes, would be authorized to receive the Division's ballots on behalf of the Board.
- b) Correspondence from Naomi Kruse, Executive Director/Advocacy Project Coordinator, Manitoba Association of Parent Councils, from Communications for Action 2.04b), enclosing the Annual MAPC Parent Council Recognition Award nomination form to nominate an outstanding Parent Advisory Council (PAC) working within the Division was discussed. It was noted that this had been brought forward to the School Division Parent Liaison Committee meeting for review and that the Committee did not have any recommendations at this time. Discussions were held about the possibility of nominating the Brandon Group Parent Council. It was agreed to postpone any further discussion on this matter to a later date.
- c) Correspondence from Crystel Jensen, President and Jennifer Shymanski, Treasurer, Board of Directors, 3-4-5 Nursery School Inc., from Communications for Action 2.04c), asking that the Board search for a vacant classroom in a Brandon school was discussed. It was agreed to refer this matter to the Facilities and Transportation Committee meeting to be held on March 11, 2010.
- d) Correspondence from Karen Velthuys, Chairperson of the Board of Trustees, Pembina Trails School Division, from Communications for Action 2.04e) and addressed to the Honourable Nancy Allan, Minister of Education, noting the impact of the 2010 property reassessment has caused a marked change in the assessment values between various property classifications, particularly between

the Residential Property Classifications and Other (Commercial/Industrial) was discussed at length. Mr. Barnes, Secretary-Treasurer, circulated a document which provided a similar illustration showing the magnitude of this change in school taxes as it relates to the Brandon School Division. The Board directed that a letter similar to the letter from the Chairperson of Pembina Trails School Division be prepared together with comparative data as it relates to the Brandon School Division. Trustees also requested a list of sample properties regarding the assessment change and tax impact be prepared. The Secretary-Treasurer noted he will have the sample of properties ready for Board review at the Special Board Meeting to be held on March 1, 2010.

- MSBA issues (last meeting of the month)

- From Report of Senior Administration

- a) School Reports - NIL
- b) Learning Support Services Presentation – NIL
- c) Items from Senior Administration Report
 - Giving of Notice from Education Committee Meeting – Referred to Giving of Notice.
 - By-Law 1/2010 – Referred to By-laws

2.06 Motions

23/2010 Mr. Murray – Mr. Karnes

That the request of the Western Manitoba Science Fair for financial support be approved in the amount of \$1,400.

Trustees requested clarification regarding what support is received from other divisions. It was noted that other divisions pay a registration fee to participate while the Brandon School Division participants do not. It was noted that the Financial Statement for the Western Manitoba Science Fair 2008-2009 was attached to the Communications.

Carried.

24/2010 Mrs. Jolly – Mr. Karnes

That the Board submit to the MSBA Resolution and Policy Committee, a resolution on the following:

- 1) Rotating Convention Site.

Carried.

25/2010 Mr. Murray – Mr. Karnes

That the Board accept the request of the Sioux Valley Education Authority (SVEA) to submit an offer on the Fleming School site by March 31, 2010 with no extensions to be made.

The Secretary-Treasurer noted he has received one telephone call expressing disapproval of this motion.

Carried.

26/2010 Mr. Karnes – Mrs. Jolly

That Policy 9022 – “Inner-City Transportation Services” be amended as follows:

- The year “2002/2003” in the first and second paragraph of the policy be changed to “2010/2011”;
- “K-6” be changed to “K-8” throughout the policy;
- Paragraph numbered two in the first paragraph of the policy be deleted and paragraph 3 be renumbered as paragraph 2;
- “2.4kms” listed in paragraph numbered one of the second paragraph be changed to “1.6kms”;
- That “1st” in paragraph 2 be changed to “18th”;
- That 2a) of the policy be deleted and paragraph 2b) be renumbered as 2a.

The Secretary-Treasurer explained the benefits of the proposed changes to this policy noting the changes would now provide Grade 7 and 8 students with transportation to and from school. He noted the frustrations parents felt when siblings attending the same K-8 school could or could not ride the bus depending on the grade they were in. Trustee Buri noted this change was an improvement in the services being provided to the students of the Division.

Carried.

27/2010 Dr. Ross – Mr. Murray

That a letter supporting the Pembina Trails School Division correspondence dated February 12, 2010 regarding a change to the portioning percentages of various assessment to be effective for the 2010 property levy be forwarded to the Minister of Education, Minister of Local Government, Minister of Finance and the Premier; and further information applicable to the Brandon School Division be included.

Carried.

2.07 Bylaws

Mr. Snelling

That By-law No. 1/2010 being a bylaw for the purpose of authorizing the borrowing of the sum of \$500,000 upon the credit of the Division by the issue of a capital loan to meet partial costs for acquiring fibre optic communication services between schools and administration buildings in the Division; with repayment to be made from the annual operating budget for a maximum of ten (10) years be now read for the first time.

Carried.

THE BRANDON SCHOOL DIVISION

BYLAW NO. 1/2010

Bylaw of the Board of Trustees of The Brandon School Division for the purpose of borrowing the sum of \$500,000.00 and issuing a loan therefor.

WHEREAS it is deemed necessary and expedient to raise by loan the sum of \$500,000.00 upon the credit of the Division by the issue of a loan to meet partial costs for provision of fibre optic communication services between Division facilities with connections to the internet;

NOW THEREFORE, pursuant to the provisions of The Public Schools Act, the Board of Trustees of The Brandon School Division, duly assembled, enacts as follows:

- 1) THAT it shall be lawful for the said School Trustees to borrow the sum of \$500,000.00 by the issue of a loan for the said School Division as set out below.
- 2) THAT the Board of Trustees of the said School Division do borrow up to the sum FIVE HUNDRED THOUSAND DOLLARS (\$500,000.00) from THE BANK OF MONTREAL upon the credit of the said School Division, and do pay or agree to pay interest thereon either in advance or at maturity, at the rate agreed to in writing between the parties.
- 3) THAT the said borrowing may be by means of (a) an overdraft on the account of the School Division with the Bank by cheques signed by the Chairperson or Vice-Chairperson & Secretary-Treasurer or Assistant Secretary-Treasurer of the said School Division, or (b) a promissory note or notes of the said School Division, such note or notes to be attested by the signatures of the Chairperson and Secretary-Treasurer of the said School Division.
- 4) THAT provisions shall be made for the payment of the said loan, and such provisions shall form part of, and be included in, the annual statements of monies required for the purpose of the School Division.
- 5) THAT payment shall be paid periodically as required being no less than annually, for a maximum period of TEN (10) years.

- 6) THAT nothing herein contained shall waive, prejudicially affect or exclude any right, power, benefit or security by statute, common law or otherwise given to or implied in favor of the said Bank.

GIVEN FIRST READING by the said Board of Trustees of The Brandon School Division assembled at Brandon, in the Province of Manitoba, this _____ day of _____ A.D., 2010.

SECOND READING: _____

THIRD READING: _____

Chairperson

Secretary-Treasurer

CERTIFIED a true copy of Bylaw No. 1/2010 of The Brandon School Division given first reading on the _____ day of _____ A.D. 2010.

Secretary-Treasurer

2.08 Giving of Notice

Mrs. Jolly

I hereby give notice that at the next regular meeting of the Board of Trustees I, or someone in my stead will introduce a motion to approve Policy and Procedures - 4052 – “Assessment, Evaluation and Reporting of Student Learning and Achievement”.

2.09 Inquiries

2.09a) Public Inquiries (last meeting of each month – max. 15 minutes)

NIL

2.09b) Trustee Inquiries

- a) Trustee Jolly asked Senior Administration “In which school is the “Finding My Way” program being placed for the next school year?”

Superintendent, Dr. Michaels noted the program will be moving to New Era School.

- b) Trustee Bartlette, referencing both the confusion with Brandon University Education Graduates and recruiting outside the Province, and the fact that although the Division does not have a recruitment policy, consideration is given to BU students, inquired as to whether or not there was a valid reason that the Division does not have such a policy.

Superintendent, Dr. Michaels noted the matter was discussed at Senior Administration and a presentation on French Immersion will take place next week at Brandon University. She noted it was unfortunate that the Brandon University job fair was held at the same time as the recruitment drive out east. She also noted the Division does not have a written policy as education is a competitive field. She confirmed that the Division welcomes applications from all Brandon University students provided they meet the qualifications of the position.

- c) Trustee Murray asked if the Drug and Alcohol Coalition might consider expanding their mandate to include "gang strategies"?

Superintendent, Dr. Michaels confirmed she will bring the suggestion forward to the Coalition.

3.00 ADMINISTRATIVE INFORMATION:

3.01 Report of Senior Administration

Dr. Michaels, Superintendent, highlighted the Leadership Development Forum held on February 16, 2010. Trustees asked questions for clarification regarding what other divisions do in this area and who all participates in the Leadership Development sponsored by the Brandon School Division. It was noted that Seven Oaks and Winnipeg School Divisions run similar programs as well as a "Council of School Leaders" which is sponsored by the Manitoba Teachers Society. It was also noted that other Divisions in Western Manitoba have participated in the Leadership Development offered by the Brandon School Division.

Mr. Murray – Mr. Snelling

That the report be received and filed.

Carried.

3.02 Communications for Information

- a) Amy Buehler, Collective Bargaining Chairperson for the Brandon Teachers' Association, February 6, 2010, noting it has come to the Association's attention that currently employed part-time teachers are not being given preference and are being told that they cannot apply because of conflicts with their current timetables. Principals inquiring on behalf of a part-time teacher have been told that the teacher cannot apply and cannot be considered even if he or she was the candidate preferred by the principal. This is a breach of Article 20 – Part Time Teachers of the Teacher Collective Agreement. Clarification of this clause was sought by the Association with the Arbitration Panel and they were told that the clause included no restrictions. It was the intent of the Arbitration Panel that this clause would apply to part-time permanent or

part-time term teachers. She asks if ease of scheduling on the Division's part be the reason for such a clear violation of the Collective Agreement and mistreatment of Division staff? She notes the Association expects the Division to follow this article in all situations in the future and are mindful that a teacher who has been or may be disadvantaged by the Division's failure to follow all provisions of the Collective Agreement may result in a grievance.

Referred to Personnel Committee.

b) Harrison Middle Years School Staff, February 16, 2010, noting they are aware that the Board is considering funding a middle years downtown store front school in its current budget deliberations and as middle years teachers, would like to share their view. Their experiences at Harrison have shown that middle years schools can meet the needs of this unique age group but they do not believe that an offsite store front-type school will do that. Middle years students, and at risk students are no exception, require an experienced based, activity-centered program. As they understand it, the middle years store front school could not provide the kind of education this age group needs most and so do not support a School Board expenditure on this type of school.

Referred to Education Committee.

3.03 Announcements

- a) Policy Review Committee Meeting – 10:00 a.m., Tuesday, February 23, 2010, Board Room.
- b) Divisional Futures & Liaison Committee Meeting with Brandon University Strategic Planning Committee – 12:00 noon, Tuesday, February 23, 2010, Conference Room.
- c) Education Committee Meeting – 1:30 p.m., Monday, March 1, 2010, Board Room.
- d) Special Board Meeting – Budget Public Feedback – 7:00 p.m., Monday, March 1, 2010, Board Room.
- e) Personnel Committee Meeting – 9:30 a.m., Tuesday, March 2, 2010, Board Room.
- f) Division/Chamber Ad-Hoc Committee Meeting – 11:30 a.m., Wednesday, March 3, 2010, Chamber Office.
- g) Special Board Meeting – Expulsion Hearing – 10:30 a.m., Friday, March 5, 2010, Board Room.
- h) NEXT REGULAR BOARD MEETING – 7:00 p.m., Monday, March 8, 2010, Board Room.

Mr. Murray – Mr. Karnes

That the Board do now resolve into Committee of the Whole In Camera.

Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA

4.00 IN CAMERA DISCUSSION:

4.01 Student Issues

- Reports

- Trustee Inquiries

4.02 Personnel Matters

- Reports

- a) Confidential #1, the Personnel Report was noted and inquiries answered.
- b) Confidential #2 regarding a Teacher Leave Request was explained by Dr. Michaels.

- Trustee Inquiries

4.03 Property Matters/Tenders

- Reports

- Trustee Inquiries

4.04 Board Operations

- Reports

- Trustee Inquiries

- a) A Board operations matter was raised, discussed and direction provided.

Dr. Ross – Mrs. Jolly

That the Committee of the Whole In Camera do now resolve into Board.

Carried.

IN BOARD

5.00 ADJOURNMENT

Mr. Snelling – Mr. Murray

That the meeting do now adjourn (8:40 p.m.)

Chairperson

Secretary-Treasurer